Lichfield Table Tennis Club

Constitution

As amended July 2021

LICHFIELD TABLE TENNIS CLUB CONSTITUTION

1. **Name:** The name of the Club shall be the **Lichfield Table Tennis Club (LTTC)**
2. **Object:** The object of the Club shall be to promote, encourage and foster the playing of organised table tennis at all levels in schools and Clubs, who are members of the Staffordshire County Table Tennis Association and Table Tennis England; and to seek association with other similar bodies such as TTE, Junior competitions and local leagues etc.
3. **Membership:** Application of any person who wishes to join the Club is to be fully agreed upon and accepted by the duly elected Club Committee. Membership of LTTC confers eligibility for Club and local leagues and tournaments etc, and other TTE affiliated events and Leagues subject to their own rules.
4. **Subscription:** The subscription fee should be set annually at a rate decided at the AGM, allowing a 50 percent reduced rate for Junior players (below 18 years) plus a smaller concession for Senior players (over 65). Membership subscription and concessional rates to be set and approved on a yearly basis at the AGM of the LTTC
5. **Executive Committee:** The Executive Committee shall consist of the Officers elected at the AGM. Officers of the LTTC shall consist of a Chairman, Secretary, Treasurer and a special Committee member.
6. **Vacancies:** Should a vacancy arise in any office of the Club (Chairman, Treasurer, Secretary and a Committee Member), the Executive Committee shall have the power to appoint any member of the Club to fill the vacancy, such appointment to be ratified by a vote at the following AGM.
7. **Quorum:** Three members of the Executive Committee present at a properly convened meeting of the committee shall form a quorum.
8. **AGM:** The Annual General Meeting shall normally be held in June; not less than 10 days notice shall be given of this meeting.

9. **Committee meetings:** The committee shall meet as frequently as needed for the conduct of business. In absence of the Chairman, the Secretary shall take the chair. In the event of both being absent the committee shall appoint a Chairman for the meeting. The Chairman/acting Chairman shall have the casting vote. Not less than 10 days notice shall be given of a committee meeting.

10. **Accounts:** The treasurer shall keep a proper account of the receipts and expenses of the Club and shall submit a statement of accounts, duly audited, to the AGM and shall produce the accounts when requested by the committee. An account shall be kept with a suitable local bank or building society that meets the LTTC's requirements, and cheques drawn on this account shall be signed by two of the following persons: Chairman, Secretary or Treasurer. The LTTC financial year will end on the May 31st of the year.

11. **Alteration of the Constitution:** No alteration in, or addition to, the Constitution shall be made except at the AGM or an Extraordinary General Meeting (EGM). An EGM may be called by any two committee members. Not less than ten days notice shall be given of an extra general meeting.

12. **Dissolution:** LTTC shall be dissolved upon any resolution to that effect, passed by a two thirds majority ballot of those paid up members of the Club. Following this dissolution ex-members of the association shall take appropriate action to convert into money, all the property of the association, and to discharge all debts and liabilities of the association. The use of the resulting capital should be indicated by the members to those discharged with liquidating the remaining assets.



Dave Knight – Chairman

Approved at LTTC AGM and current as of 13 July 2026